



Job Description

Machinist II
Non-Exempt
Full Time

Job Summary:

The Machinist Level II will produce product using CNC milling, turning, grinding, or sawing equipment to P&F standards and customer specifications.

Essential Functions:

The primary duties and responsibilities of the Machinist II consist of but are not limited to:

- Operate forklift.
- Comply with all safety rules and regulations.
- Comply to all quality policies and goals.
- Able to read and follow job travelers and other manufacturing documentation.
- Ensure segregation, identification and reporting of non-conforming product.
- Ability to operate CMM and interpret CMM reports to identify required process changes.
- Perform basic maintenance on machines.
- Make offsets with no supervision.
- Edit programs with no supervision.
- Complete first part with Level III or higher verification.
- Perform GD&T inspection of parts using a variety of mechanical gages.
- Effectively retain program in accordance with P&F procedures.
- Effectively create and save setup sheets with review Level III or higher approval.
- Performs own setups.
- Program creation with Level III verification.
- Perform other tasks as directed by the Production Supervisor.

Accountabilities:

- Facilitate a continuous improvement culture.
- Foster a team-oriented quality ownership culture.
- Ensure compliance to QMS requirements.
- Produce product to P&F processes and customer specifications.
- Quantifiably ensure compliance of dimensional accuracy of a parts & materials.
- Ensure visual requirement compliance of parts and materials.
- Ensure identification & containment of all suspect / nonconforming product.
- Communicate areas of concern and opportunities for improvement as it relates to productivity and quality issues.
- Accurately document quantities and complete transactions.

Authorities:

- Stop processes & shipments due to quality concerns, if necessary.
- Communicate to management issues with product and process conformance.
- Nonconforming of product.
- Make offset changes.
- Edit programs.

Competencies:

- Basic to intermediate understanding of GD&T.
- Ability to manage time and accurately perform duties while meeting productivity expectations.
- Ability to keep accurate records.
- Ability to follow documented procedures and standards.
- Ability to interpret feature of size requirements on blueprints.
- Operate CMM and other automated inspection equipment.
- Attention to detail.
- Ability to operate a computer.

Physical Requirements:

- Must be able to lift/push up to 50 lbs., multiple times a time, without a crane.
- Must be able to remain on feet for up to 10 hours a day.

Qualifications:**Education:**

- High School diploma (required).

Background:

- 2 to 5 years of manufacturing machining experience.